



WORKFORCE SYSTEMS LETTER N0.: 04-32

DATE: August 26, 2004

EFFECT:	<u>ACTION</u>	<u>INFO</u>	<u>WITH ATTACHMENT</u>
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] ONE-STOP	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] WIA	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] SESA	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] H-1B Skills Grantees	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] FBO/CBO Grantees	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] Earmark Grantees	<input checked="" type="checkbox"/>]
	<input checked="" type="checkbox"/>]	<input type="checkbox"/>] WIG Grantees	<input checked="" type="checkbox"/>]

SUBJECT: **NEtwork 04: One Stops – Building Economic Opportunity thru Workforce Investment**

The Region I Office of the Employment and Training Administration and the State of Maine Department of Labor, as co-sponsors, would like to invite your participation in the third Northeast Regional One Stop conference, *NEtwork 04: One Stops – Building Economic Opportunity thru Workforce Investment*. This conference will be conducted during the period November 3rd – 5th, 2004 at the Marriott at Sable Oaks in South Portland, Maine.

The conference is designed as a forum and learning opportunity for One Stop career center operators, their staff, their partners and other ETA grantees for which the One Stop career center is a resource. These individuals will have an opportunity to explore exemplary practices developed and implemented by their peers, to share their own experiences with their colleagues, and to learn about recent changes and proposed changes in the world of workforce investment.

The conference will begin with registration and a box lunch at 11:30 a.m. on Wednesday, November 3rd and conclude mid-afternoon on Friday, November 5th. A copy of the draft agenda is enclosed as attachment 1. The conference will open with a plenary session at 1:00 p.m. This session will begin with a welcome from the State of Maine and an update on the Washington, D.C. perspective and national developments. Speakers at the daily plenary sessions will include Mark Troppe from the National Center on Education and the Economy, Paul Harrington from the Center for Labor Market Studies at Northeastern University and Cindy White from the Central Connecticut State University. On Wednesday evening there will be a reception during which time participants will have an opportunity to network with their colleagues from across the Northeast.

A preliminary list of the conference workshops is enclosed as attachment 2. The StaffSkills educational component on the use of O'NET tools in One Stop service provision will be one continuous program for the duration of the conference and participants will receive a binder of materials. Participation in this portion of the conference is limited to 25 registrants. Registrants for the StaffSkills educational component will be able to participate in the conference plenary sessions but will be precluded from attending other

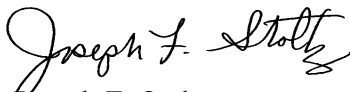
workshops or modules. Please indicate your wish to register for the StaffSkills component on the registration form.

The National Association of Workforce Development Professionals (NAWDP) now has a business service endorsement certification that complements the basic competency system. Participants enrolled in the StaffSkills O'NET educational component and those who participate in Melanie Arthur's "Service Integration Business Services Side" LMI workshops can document their attainment of course competencies for either of the NAWDP competencies.

Registrations must be received no later than October 4, 2004. A non-refundable registration fee of \$95.00 should accompany the registration form. Please complete the registration form (attachment 3) completely and legibly; the form will serve as the basis for the participant list and name badges. The form should be mailed to Lisa Richards at the address indicated on the registration form. Due to hotel capacity, the conference attendance is limited to 200. Questions about registration should be addressed to Lisa at (207) 624-6408 or Lisa.Richards@Maine.gov. Please refer to the ETA Region I website for a downloadable registration form as well as workshop descriptions and other information as it is developed, <http://www.doleta.gov/regions/reg01bos/ent/> under the ETA Headlines Section, "A New Conference on One-Stop Centers November 3 – 5, 2004".

A block of rooms has been reserved at the Marriott at Sable Oaks in South Portland, Maine under "NEtwork '04" for conference participants at a rate of \$79.00 + 7% ME tax per night. The Marriott at Sable Oaks is located at 200 Sable Oaks Drive in South Portland, Maine; general directions to the hotel are at attachment 4; detailed directions can be obtained from the hotel's web site www.marriott.com. Reservations should be made directly with the hotel at (207) 871-8000 or (800) 752-8810; the closing date for hotel reservations is October 2, 2004.

We look forward to your participation in the third Northeast Regional One Stop conference, *NEtwork 04: One Stops – Building Economic Opportunity thru Workforce Investment*.



Joseph F. Stoltz
Regional Administrator

Attachments

NEtwork '04

One Stops – Building Economic Opportunity thru Workforce Investment

South Portland, Maine

November 3rd – 5th, 2004

November 3, 2004

- 11:30 p.m. – 1:00 p.m. *Registration & Box Lunch*
- 1:00 p.m. - 2:00 p.m. *Welcome*
Laura Fortman, Commissioner
Maine Department of Labor
- Opening Remarks*
Joe Stoltz, Regional Administrator, USDOL/ETA, Boston
- Keynote Speaker*
Emily Stover DeRocco, (Invited)
Assistant Secretary, USDOL/ETA, Washington, D.C.
Washington Perspective
- 2:00 p.m. - 2:15 p.m. *Maine welcomes you!*
- 2:15 p.m. - 3:30 p.m. *Mark Troppe, National Center for Education and the Economy*
Aligning Workforce and Economic Development in Our One Stops
- 3:30 p.m. – 3:45 p.m. *Break*
- 3:45 p.m. - 5:00 p.m. *State Panel*
- 5:15 p.m. – 7:00 p.m. *NEtworking Reception*

November 4, 2004

- 7:30 a.m. – 8:30 a.m. *Continental Breakfast*
- 8:30 a.m. – 10:00 a.m. *Keynote Speaker*
Paul Harrington, Center for Labor Market Studies, Northeastern University
The New England Labor Market
- 10:00 a.m. – 10:15 a.m. *Break*
- 10:15 a.m. – 11:30 a.m. *Concurrent Workshops/Modules*
- 11:30 a.m. - 12:30 p.m. *Lunch*
One-Stop Collaboration Awards Presentations
- 12:30 p.m. – 1:45 p.m. *Concurrent Workshops/Modules*
- 1:45 p.m. – 3:00 p.m. *Concurrent Workshops/Modules*
- 3:00 p.m. – 3:15 p.m. *Break*
- 3:15 p.m. – 4:30 p.m. *Concurrent Workshops/Modules*

November 5, 2004

7:30 a.m. – 8:30 a.m.	<i>Continental Breakfast</i>
8:30 a.m. – 10:00 a.m.	<i>Keynote Speaker Cindy White, Associate Professor Central Connecticut University Communicating with Business</i>
10:00 a.m. – 10:15 a.m.	<i>Break</i>
10:15 a.m. – 11:30 a.m.	<i>Concurrent Workshops/Modules</i>
11:30 a.m. - 12:30 p.m.	<i>Lunch</i>
12:30 p.m. – 1:45 p.m.	<i>Concurrent Workshops/ Modules</i>

Thank you for coming.
Have a safe trip home.

NEtwork '04:
One Stops – Building Economic Opportunity
thru Workforce Investment

Marriott at Sable Oaks
South Portland, Maine
November 3 – 5, 2004

Draft Workshops
(Preliminary list)

StaffSkills: Utilizing O'NET Tools in One Stop Service Provision
The Rural Institute
National Business Learning Partnerships
Connecticut's Employment Channel
WIA Reauthorization
Commonwealth Corporation Massachusetts Evaluation Project
Growing Microenterprises
Lean to Last
Business Plans for One Stops
On-Line Training Provider Evaluation
KEEP: Katahdin Entrepreneurial Economic Program
State Disability Navigator
Confidentiality and Legal Issues Facing One Stops
Integration of Services for Dislocated Workers
A New Strategic Vision for the Delivery of Youth Services
Marketing One Stops
Building Effective Employer Relationships
Serving Veterans
Oxford Hills Growth Council
Capacity Building Through Partnerships for WIBs and FBOs
Service Integration for Business Services
Update on Reporting Requirements: EMILE
Youth Session (TBD)
High Demand Growth Occupations Initiative

NETwork '04:
One Stops – Building Economic Opportunity
Thru Workforce Investment
Marriott at Sable Oaks
South Portland, Maine
November 3 – 5, 2004

Please mail this form including the \$95.00 non-refundable registration fee to arrive by October 4, 2004 to:

Lisa Richards

Maine Department of Labor

Bureau of Employment Services

55 State House Station

Augusta, ME 04333

Check enclosed: _____

Make checks payable to:

Maine Department of Labor / Bureau of Employment Services

P.O. number: _____

Name: _____

Name to Appear on Name Tag _____

Title _____

Organization/Affiliation _____

Address _____

Phone _____ Fax _____ Email _____

Accommodations: I request the following special accommodations:

Meal _____ Equipment _____ Other _____

StaffSkills: Utilizing O'NET Tools in One Stop Service Provision:

Registration for Utilizing O'NET is on a first-come, first-served basis and is limited to 25 participants. Please indicate below if you wish to register for this program.

_____ Please register me for the **Economic Opportunity Conference**

_____ Please register me for the **StaffSkills: Utilizing O'NET Tools**

Lodging: Participants should make their own arrangements as soon as possible. A block of rooms has been reserved under the title "Network '04". A room rate of \$79.00 + 7% ME tax has been arranged for conference participants. The phone number at the Marriott Sable Oaks is 1-207-871-8000 / toll free 1-800-752-8810.



EMPLOYMENT AND TRAINING ADMINISTRATION
UNITED STATES DEPARTMENT OF LABOR

Be advised that ETA intends to take photographs of the event, including photographs of participants. ETA may use these photographs in publications, on the Internet, or otherwise to support or promote its mission.

NEtwork '04:
One Stops – Building Economic Opportunity
thru Workforce Investment
Marriott at Sable Oaks
South Portland, Maine
November 3 – 5, 2004

Driving Directions

1. From I-95 North or South take Exit 45 (formerly Exit 7) toward I-295/Maine Mall Road/ME-114/Payne Road/US-1
2. Take the Maine Mall Road exit toward ME-114/Airport
3. Stay straight to go onto ramp
4. Turn slight right onto Maine Mall Road
5. Turn left on Running Hill Road
6. Turn right on Sable Oaks Drive

Detailed driving directions can be obtained from the Marriott Web site at www.Marriott.com